



# THE COLLEGE OF DENTAL SURGEONS OF HONG KONG

## 香港牙科醫學院

(Incorporated with Limited Liability)



A Constituent College of the Hong Kong Academy of Medicine

December 15, 2023

### <Announcement>

#### Administration Fee for re-issuing of revised CME Reports

From time to time the College Secretariat received requests to issue revised CME reports after the cycle ended. Starting from October 16, 2023, an administration fee of HK\$2,000 will be charged for re-issuing a revised CME report for the previous cycles.

Administration Fee: HK\$2,000.- per revised report within any one cycle

### Invoice

From: The College of Dental Surgeons of Hong Kong

Re: Administrative charge for re-issuing the CME/CPD reports

Name of Applicant: (Full Name)					
Status in College:	Fellows / non-fellow specialists		MGD Holder		Higher Trainee
Cheque no.:			Admin Fee:	HK\$	
Name of Bank:					

#### Remarks:

- A cheque must be attached with the claim documents (e.g. certificates of attendance to substantiate the need for revision). Please write a cheque payable to "The College of Dental Surgeons of Hong Kong" and mail to Room 902, HKAM Jockey Club Building, 99 Wong Chuk Hang Road, Hong Kong
- The College will usually issue an updated report within two weeks
- An official receipt will be sent to the applicant once the transaction is completed with the bank

Rm.902, H K A M Jockey Club Building, 99 Wong Chuk Hang Road, Aberdeen,  
HK Tel: 28718866

\*\*\* E-mail address for CME matters: [cme\\_cpd@cdshk.org](mailto:cme_cpd@cdshk.org) \*\*\*